

Douglasdale School Council Meeting

Meeting Minutes



LOCATION: DDS - Library
HOSTED: In-Person and Virtually
DATE: 19-11-2025
ATTENDEES: Heather McKay, Monique K., Monica Nartley, Kat Thompson, Danielle Bertran, Morgan
TIME: 6:02 pm

I. CALL TO ORDER

Monica (president) called to order the DDS School Council meeting at **6:02 pm**
Land acknowledgement – Acknowledging the Land

II. ROLL CALL

Monica conducted a roll call.

III. APPROVAL OF MINUTES FROM LAST MEETING

Approval of [September Minutes](#) seconded by: **Morgan**. The minutes were approved as read.
For parents' information: Previous minutes are on the DDS website under [Get Involved/School Council](#)

IV. SCHOOL UPDATE

- a) Budget
 - \$306,000 received, closely matching spring projections; current student funding for 361 students.
- b) Staffing:
 - New join: Mrs. Jessica Boone (Grade 5), allowing Grade 5 to be split due to large class size.
 - Mr. Beliveau (Grade 4) and Ms. Ngai (temporary promotion for maternity leave cover).
 - Mrs. Haggard (Grade 1) on leave for family reasons; Mrs. Lawson filling in.
- c) School Fees:
 - Updated fee report available on school website.
 - Some field trips more expensive due to rising costs (e.g., Grade 5 ski trip now \$109).
 - Options in place to support families financially if needed.
- d) Community Appreciation:
 - Teachers thanked parents and students for support following recent labour disruption.
- e) Fun Committee Update
 - November brunch held; future appreciation lunch in March, coffee treat, and spring dance planned.
 - Stock the Pantry and staff cookies drive scheduled for December 15–19.
 - Recruitment to improve volunteer participation for upcoming events.
 - Only one school dance planned for spring.
 - Communication: Plan to resend volunteer forms in the new year.
 - Next Staff Appreciation Lunch: TBD – Mid-March



- School Spring Dance (May)
- Teacher Appreciation Coffee/Tre (May 4th-8th)
- Food Truck Night: TBD (June)
- f) Fundraising Committee Update
 - Ongoing:
 - (1) Skip the Depot
 - (a) Create an account
 - (b) Schedule pick up from your home
 - (c) Select "Douglasdale School Council" to donate to
 - (2) Mabel's Labels
 - (3) Benevity donations
 - (4) Bottle drive at the May dance.
 - Exploring:
 - (1) Kernels or beef jerky fundraiser before the spring read-a-thon (April/May).
 - Corporate matching for volunteering available through some employers.
 - Read-a-thon set for April/May 2026.
 - Parent Workshop
 - (1) Held on Thursday Sept 25
 - (2) Had great feedback
- g) Safety and Advocacy
 - Crosswalk Signage:
 - (1) Continued efforts with the city for improved and replaced signage.
 - (2) Concerns over frequent U-turns and unsafe crossings at Douglas Ridge Green and near the school.
 - (3) Reminder for students to use marked crosswalks, especially in winter.
- h) Holiday Cards for Senior Project
 - Ongoing project collecting handmade/store-bought cards for seniors at assisted living, long-term care, and in the community.
 - Drop box available at school until December 12th; collaboration with local teachers and daycares.
 - Last year delivered 2,243 cards; more contributions encouraged. Coordination offered for specific family/community needs.
 - Partnership with Braveheart to continue.

II. ADJOURNMENT

Monica adjourned the meeting at **6:20**

Minutes submitted by: **Kat Thompson**



Douglasdale Parent Council Meeting Minutes

LOCATION: DDS - Library
HOSTED: In-Person and Virtually
DATE: 17-09-2025
ATTENDEES: Heather McKay, Monique K., Monica Nartley, Kat Thompson, Danielle Bertran, Morgan
TIME: 6:20 pm

V. CALL TO ORDER

Monica (co-chair) called to order the DDS School Council meeting at **6:20 pm**.

VI. ROLL CALL

Monica conducted a roll call.

VII. APPROVAL OF MINUTES FROM LAST MEETING

Approval of [September Minutes](#) seconded by: **Morgan**. The minutes were approved as read.
For parents' information: Previous minutes are on the DDS website under [Get Involved/School Council](#)

VIII. FINANCIAL REPORT

a) Treasurer's update:

- General account: \$11,315.09.
- Casino account: \$104,854.19.
- New active charity account.
- Next casino fundraiser expected Q1 2027; exact date to be confirmed summer 2026.

b) Other Business and Draws

- October minutes absent due to no meeting.
- Plans to release January meeting agendas in advance.
- Prize draws for VIP parking and front row concert tickets:
 - (1) In-person winner: Morgan.
 - (2) Online winner: Tamara (VIP parking and seats for Christmas concert).

c) Next Steps and Closing

- No meeting in December; next meeting in January with agenda distributed ahead of time.
- Email and contact encouraged for volunteers and further community involvement.

IX. ADJOURNMENT

Monica adjourned the meeting at **6:26**
Minutes submitted by: **Kat Thompson**