



Inform | Accessing Google Meet and Google Classroom

This document is intended to help students and parents access Google Classroom and Google Meet.



Accessing Google Meet for the First Time

Google Meet

[Google Meet](#) is a video conferencing application that enables teachers to host and students to join organized 'meetings' in real-time. Teachers can share their screen and guide students through tasks and/or documents and websites they wish to share.



Accessing Google Classroom for the First Time

Google Classroom

[Google Classroom](#) is an online platform that enables us to communicate with our students as well as assign and distribute tasks. Google Classroom gives teachers the ability work with our students in safe, manageable, and appropriate way. It will also help students manage their work while learning from home.

Invitations to Google Meet

There are two ways your teacher could invite you to Google Meet:

- Provide a unique code for you to use. This could be through an email or other method (the code may look something like this: Gr6MsSmith876).
- If your teacher used a calendar invitation, you will receive it in your educbe.ca Gmail inbox. You will find the nickname or meeting code in the invitation.

Invitations to Google Classroom

There are two ways your teacher could invite you Google Classroom:

- Access through the email invitation your teacher sends you through your educbe.ca Gmail inbox.
- Provide a unique code for you to use.


How to Log in to G Suite

There are three ways for you to access Google Meet and Google Classroom.

Method 1: Log in to your Gmail account to accept an email invitation from your teacher.


1. Go to <https://mail.google.com/>.
2. Enter your email address (username@educbe.ca) and press Next.
3. Enter your password. If you do not know your password, contact your teacher.
4. Open the email invitation from your teacher and join the Google Classroom or Google Meet.

Method 2: Log in to your Google account and then go to Google Meet or Google Classroom using the code provided by your teacher.

1. Go to <https://www.google.ca/>.
2. In the top right corner of your screen, click the blue Sign In button.
3. Enter your email address (username@educbe.ca) and press Next.
4. Enter your password. If you do not know your password or you have other questions about logging in, contact your teacher.
5. In the top right corner of your screen, click on the Google apps icon (9 tiny squares)  and then select Google Classroom or Google Meet.
6. Use the code provided by your teacher to enter Google Classroom or Google Meet.

Method 3: Log in to the Google Chrome browser and get access to all G Suite Apps.

Note: This method enables you to easily switch between accounts for multiple people in your home and access all of your G Suite apps simply by using your account.

1. [Log in to the Google Chrome browser](#).
2. In the top right corner of your screen, click on the Google apps icon (9 tiny squares)  and then select Google Classroom or Google Meet.
3. Use the code provided by your teacher to enter Google Classroom or Google Meet.

Further Supports

Google provides excellent resources to help with signing into Google Classroom and joining a class, along with other supports.

- [Google Meet Help](#)
- [Google Meet Cheat Sheet](#) [PDF]
- [Learn How to use Google Meet](#) [video]
- [How do I sign in to Classroom?](#)
- [Join a class as a student](#)
- [Troubleshooting for students](#)

Ongoing G Suite Support

Students and families can find more information and support on the [CBE website](#)

